

# Northeastern York County Sewer Authority

## November 25, 2024

The Northeastern York County Sewer Authority met on Monday, November 25, beginning at 7:00 PM at 200 North Main Street in Mt. Wolf.

Authority members and others in attendance were:

**Mt. Wolf Borough**

Patti Fisher

**Manchester Borough**

Dale Benedick

Judy Hilliard

**East Manchester Township**

Tom Beakler

Tyler Kramlick

Members absent: Anya Barlett

**Engineer:** Chris Toms of CS Davidson, Inc.

**Solicitor:** Peter Ruth

**Office Manager/Recording Secretary:** Desiree Boorujy

**Visitors/Employees:** Employee Tessa Starkes

Pledge of Allegiance

**Agenda**

**A Kramlick/Benedick motion was made to approve the agenda. The motion passed unanimously.**

**Minutes**

**A Beakler/Kramlick motion was made to approve the minutes from the budget meeting held on October 21, 2024. The motion passed unanimously.**

**A Hilliard/Benedick motion was made to approve the minutes from the regular meeting held on October 28, 2024. The motion passed unanimously.**

**Correspondence/Visitors** – None.

**Operations/Administration Report**

Desiree Boorujy reviewed items on the Administration report:

307 Cooper Street – A short list of organizations was provided to this property owner to contact to seek financial assistance for their floor drain repair. The York County Planning Commission informed office staff that they are moving forward with verifying the household income to determine eligibility in consideration for assistance.

Roof Damage – The insurance adjuster approved the roof damage claim in the amount of \$47,384.31. The quote from the roofing contractor came in higher than the approved amount. Desiree is working with the insurance company to get the higher amount approved.

Solvency Fee – The Department of Labor & Industry sent a notice offering for the Authority to pay a solvency fee of \$924.41 to elect to be eligible to request relief from charges for benefits corresponding to applications for benefits that take effect in 2025. Attorney Ruth will investigate a bit further prior to paying the fee. Based on his findings, he will provide his opinion on whether it would be beneficial.

2025 Budget – Mr. Beakler expressed the desire to update the Authority’s outdated fleet vehicles. Six of the seven vehicles were purchased under Mr. Beakler’s watch, and he’s been retired for 13 years. A list of vehicles, with their ages and total mileage was presented to each board member for review. Although the average annual miles on each vehicle is 6500 or less, the vehicles are worked hard causing high, frequent repair bills. He would like to see a plan to replace one vehicle every two years. For the December meeting, Pete is to provide quotes for basic vehicles. Repair bill totals by vehicle will also be provided, in order to prioritize replacements. The board will decide whether to include a vehicle purchase in 2025 budget or to wait.

In Pete Nestlerode’s absence, Desiree reviewed the Maintenance/Operations Report:

### **Maintenance & Operations Report**

Mitigation Project – RES is close to wrapping up this project at the farm. The mitigation portion was to wrap up today. For the remainder of this week, they will move excess dirt to fill in other areas. Next week the project will be completely done.

Hauling – Staff hauled three days last week using two of the Authority’s trucks and one of Spring Valley’s trucks. They expected to wrap up today and expect to resume hauling in the spring.

Televising – USG finished televising in Mount Wolf Borough last week. They will report their findings shortly.

Effluent Pump – Supplies have been purchased to build the effluent pump for the flusher trailer.

Mowing – Pete met with a couple of landscaping companies for quotes. One company admitted not having interest in taking on our business. KM Moyer submitted a quote for \$17,679.40 for 2025, which is less than we are currently paying and includes more services, such as weeding, mulching, maintaining bushes, etc. Desiree and Pete suggested that this quote be accepted, rather than buying a mower and paying staff to mow 2-3 times per week. **A Kramlick/Hilliard motion was made to accept the KM Moyer quote for \$17,679.40 for lawn care for 2025. The motion passed unanimously.**

**Solicitor's Report** – The solicitor's report provided by Attorney Ruth was reviewed.

**Star Rock Farm Lease** – Attorney Ruth received the signed copy of the Sinking Springs Farm lease and provided it to Desiree the Authority's records.

**Area 2 - Musser Run Pump Station** – The easement agreement for 5210 N. George St has been recorded, and Mr. Pugh and Ms. Donnelly have been paid for the easement.

**Rules & Regulations** – A draft of revisions was provided for the board's review. The changes clarify parts of Section 1-416 Delinquent Accounts Policy, pertaining to the delinquent property owner's responsibility to pay attorney's fees and other costs incurred by the Authority to date for the delinquency in order to stay a water shut off.

Another change is to Section 3-303 Sampling Requirements to clarify that an industrial user is responsible for all costs associated with each scheduled sampling and unscheduled compliance sampling.

### **Engineer's Report**

**Mt Wolf Sewer Line Repairs** – This project is substantially complete. Only post-construction televising and permanent trench paving remain to be completed. A requisition for the AFP will be presented for approval at this meeting.

**LSA Grant Application** – **A Beakler/Benedick motion was made to approve a Resolution to submit an LSA Grant application for pipe lining in Mount Wolf Borough for \$310,000. The motion passed unanimously.** We should not expect to hear of a decision until at least November 2025. This grant would be used for lower priority sewer line projects. In the meantime, higher priority projects should be completed.

**Mount Wolf Treatment Plant Blowers** – Quotes have been received for three replacement blowers at the treatment plant for \$306,981. A permit from DEP is required due to changing the make and model of the blowers, even though the specs will be the same as the current blowers.

### **Treasurer's Report**

**Payment of Invoices** – **A Kramlick/Beakler motion was made to approve the invoices as presented. The motion passed unanimously.**

**Requisitions** – The following requisitions were presented for approval this evening:

**2024-21** – CS Davidson Inc for Aerobic Digesters, Mt Wolf Blower Replacements, 2024 Mount Wolf Borough Sanitary Sewer Maintenance in the amount of \$21,895.86.

**2024-22** – Vector Security – Mount Wolf Upgrade of New Alarm System in the amount of \$6,500.00 (admin building).

**2024-23** - Rogele Inc. for AFP No. 2 2024 Mount Wolf Borough Sanitary Sewer Maintenance in the amount of \$131,275.89.

**2024-24** – CS Davidson Inc. for Musser Run Pump Station Improvements in the amount of \$1,203.04

**A Kramlick/Beakler motion was made to approve Requisitions 2024-21, 2024-22, 2024-23, and 2024-24 for payment. The motion passed unanimously.**

An executive session was no longer required this evening.

**Adjournment - With nothing further to discuss, a Beakler/Kramlick motion was made to adjourn the meeting at 8:05 PM. The motion passed unanimously.**

**NEXT REGULAR MEETING – Monday, December 16, 2024.**